

PU – SJC MBA PROJECT WORK INSTRUCTIONS

DATE	WORK TO BE COMPLETED
01.03.2026	Finalizing the research topic, Objectives of the study & Research Methodology
15.03.2026	First Meeting with the guide – preferred mode & time of contact – Information exchange - Do's & Don't's of research – Expectations.
29.03.2026	Review of Literature & Company profile/ Project Study Area
12.04.2025	Data Collection and Analysis of data, Finalizing the content of the project report.
06.05.2026	Submission of Rough Draft of Project Report for correction and review by the respective Guide.
24.05.2026	Last date for Submission of the Project report, with the Signature and Seal of the respective Guide

NOTE:

- Students should meet their respective guide compulsorily with prior appointment.
- Students should update guide on progress in project work on or before the dates given in the schedule.
- Attendance during the project classes is compulsory.
- Filled in Project Progress Report form duly **Sign and Seal** by the respective guide should be submitted along with the **Project Note on 24.05.2026**
- Bring one hardcopy of your project to the office (you may have an additional copy for reference if needed)
- The first pages of the project report, including the Title Page, Certificate of the Guide, Declaration, and Acknowledgment, **must follow the format provided below.**

(PROJECT TITLE)

PROJECT REPORT

**(A Report Submitted Partial Fulfillment of the Requirements for the award of the Degree of
Master of Business Administration in Pondicherry University)
(2024-2026)**

Submitted by

Mr. DOMINIC SAVIO M

Enrolment No: 6224390032

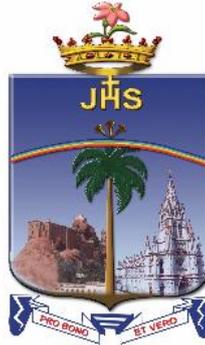


MBA: HUMAN RESOURCE MANAGEMENT

**DIRECTORATE OF DISTANCE EDUCATION
PONDICHERRY UNIVERSITY
PONDICHERRY – 605 014**

Under the guidance of

Dr. B. AUGUSTINE AROCKIARAJ



**ST. JOSEPH'S COLLEGE (Autonomous)
TIRUCHIIRAPPALLI – 620 002
Year-2026**

CERTIFICATE OF THE GUIDE

This is to certify that the Project Work titled "**PROJECT TITLE**" is a bonafide work of **Mr. DOMINIC SAVIO M Enrolment No: 6224390032** Carried out in partial fulfilment of the award of degree of **MBA HUMAN RESOURCE MANAGEMENT** (Branch) of Pondicherry University under my guidance. This project work is original and not submitted earlier for the award of any degree of any other University / Institution.

Signature of the Guide

Place: Trichy

Date:

DECLARATION

I, Mr. DOMINIC SAVIO M hereby declare that the Project Work titled "**PROJECT TITLE**" is the original work done by me and submitted to the Pondicherry University in partial fulfilment of requirements for the award of Master of Business Administration in HUMAN RESOURCE MANAGEMENT is a record of original work done by me under supervision of **Dr. B. AUGUSTINE AROCKIARAJ Assistant Professor of St. Joseph's College (Autonomous) Tiruchirappalli – 620 002.**

Enroll No: 6224390032

Date:

Signature of candidate

ACKNOWLEDGEMENT

First and foremost, I praise and thank the almighty who has been a promising source of Strength, courage and inspiration for me throughout the completion of this project work.

I acknowledge my gratefulness to **The Director, Centre for Distance Education, Pondicherry University**, for having given me an opportunity to do MBA degree course in this esteemed University.

I am especially indebted to my guide **Dr. B. AUGUSTINE AROCKIARAJ Assistant Professor of St. Joseph's College (Autonomous) Tiruchirappalli - 620 002**, for his Valuable advice and in valuable help extended towards me for the completion of my project successfully. She has been a constant source of inspiration to prepare this project effectively.

I owe my sincere thanks to **(Your Project Company Name)** for providing their great support in the completion of my project. My sincere thanks to all the respondents for sparing their valuable time in filling up the questionnaire.

